

Minutes of a Meeting of All Saints' Chilton PCC
Held on Tuesday 4 February 2020 at 7.30pm at All Saints' Chilton

Present (from All Saints' Chilton):

Jonathan Mobey
Hazel Benton (Chair)
Phil Corbishley
Stuart Gibson
Alex Reich
Pam Rolls
Yvonne Sanderson
John Pigott
Judith Russell
Christopher Pollard (Secretary)

1) Opening prayer & joint business with St Matthew's PCC

2) Preliminaries & procedural

a) Apologies for absence

Apologies from: Janet Radford and Pat Moseley

b) Minutes from the last meeting (5 November 2019)

Unanimously approved and accepted as a true record that may be signed by the Rector.

c) Matters arising from the minutes

i. Mission Giving:

Stuart Gibson raised a practical point on payment that if Chilton PCC was unable to make a payment to Mission Giving at the end of the year then it would still not be able to at the beginning of the next year.

Yvonne mentioned that it would be more useful for Missions to receive money in the summer. This coincides with Stuart Gibson's thoughts that it may be better to try to pay Missions in the middle of the year (after Gift Aid), but this requires a budget to be put together earlier in the year and presented in the May meeting (N.B. allocations are made at the end of April in the CPCC meeting).

Yvonne is to ask Helen if it would be possible to prepare and present the Mission Giving budget for the May meeting.

ii. All Saints' church ramp and rail:

Alex Reich has not had a response regarding the Archdeacon certificate, which is the required next step in the process.

Alex Reich is to follow up regarding the Archdeacon certificate

Subject to approval

- iii. Paper L regarding the All Saints' church fabric repairs budget was determined to be correct.

John Pigott proposed the fabric repairs budget (Paper L) for approval
Alex Reich seconded
Unanimously approved

d) Decision by Standing Committee

No decisions of the standing committee were required.

3) Focus items and business from annual cycle

a) Sections 1 to 4 of the 2019 Annual Report (Paper B)

Approved during the joint PCC meeting earlier in the evening

b) Sections 5 to 6 and the appendices of the 2019 Annual Report (Paper B)

No comments were made on the report.

The PCC wanted to record their gratitude and thanks to Carol Pigott for her hard work in preparing the annual report.

c) Annual Meeting Agenda (Paper C)

It was confirmed that the annual meeting will be held on Sunday 19 April at 10.25am after the Church service (as the incorrect date was listed in section 9 of the agenda for this meeting).

Jonathan Mobey proposed the Annual Meeting Agenda (Paper C) for approval
Judith Russell seconded
Unanimously approved

4) Fabric

a) Annual Fabric and Ornaments Report (Paper F, which is also included within the Annual Report, Paper B)

It was noted that Paper F was already approved earlier in the meeting when Paper B was approved.

b) Fabric Snapshot (Paper G), and Repeating Maintenance Jobs (Paper I)

- i. West House boundary wall issue

Since the last meeting Alex Reich has sent two emails to the owners of West House with delivery receipts, but has not received a response to date. Alex posted hard copy printouts of the emails to West House's letterbox in case they had not received the emails. When posting the letters, Alex also rang the doorbell. However, Alex has did not receive a response at the door nor to the hard copy printouts.

Pam Rolls explained that she had carried out research on documents listed in the Land Registry, and the surveys carried out on the Rectory and its grounds in 1934 and 1940 by the diocesan surveyor. These documents clearly showed that the boundary wall is not the responsibility of the church, but is the liability of the incumbents living in the houses.

The concern of the PCC is that the wall may fall and injure someone; it seems as though it is only currently standing due to the ivy holding it together.

The PCC decided that another letter should be sent to the three houses including the documentation proving their responsibility and liability for the wall and to send the letters by recorded delivery.

Alex Reich to prepare a first draft of the letter to contain evidence of ownership for the wall. This will be reviewed by Christopher Pollard, Pam Rolls and Jonathan Mobey. Once finalised Alex Reich will send a copy the letter by recorded delivery to the three houses that own the wall.

5) Finance

a) Chilton Financial Statement 2019 (Paper J)

- i. The PCC wanted to record its thanks to: Stuart Gibson for the useful, detailed report; and to God for a positive year of being able to pay everything the PCC had set out to pay with a £4,000 carryover into this year.
- ii. It was asked whether the excess £4,000 could go into the Missions Giving budget. Stuart Gibson mentioned that this was a possibility, but a Mission Giving budget (discussed in 2(c)(i) above) would be required first, and there might be other projects that the PCC may determine need this money first.
- iii. It was further noted that fundraising will still be required this year (which will tie in with the fundraising schedule discussed last CPCC meeting), and that we are steadily chipping away at the Path project debt.

John Pigott proposed Chilton Financial Statement 2019 (Paper J) for approval

Pam Rolls seconded

Unanimously approved

b) All Saints' Church Budget 2020 (Paper L)

- i. It was noted that a deficit budget had been drawn up, and that the income projection was lower than last year's actual income as (last year) there were a number of generous unrestricted donations.
- ii. It was further noted that a deficit budget had been drawn up and approved last year, but that we had done well (ending up with a £4,000 carryover).

Alex Reich proposed the All Saints' Church Budget (Paper L) for approval

Judith Russell seconded

Unanimously approved

c) Revenue Account January 2020 (Paper K)

- i. It was noted that everyone is content with Paper K.
- ii. CAP:
Previously, CAP had received a large donation of £7,500 and had been receiving annual, restricted donations from individuals, but these are no longer being paid.

It was noted that the CPCC's previous commitment to CAP had been to pay £4,500/year for 3 years. CAP is now requesting £5,000/year from CPCC (but the PCC is unsure if the request includes a commitment of a number of years).

The PCC decided that it may be a good idea to try to request funding from the wider

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community through the Broadsheet and Chronicle, to try to replace the individuals' funding. This should include a note that CAP is accepting new clients again and may be a good idea to tie in with the CAP celebration day in March with a talk during a church service.

It was noted that Liz Roberts (as an advocate for Chilton and Harwell) may be the best person to do this), or perhaps Naomi Gibson could do the talk in church.

Jonathan Mobey is to ask Liz Roberts whether she would be able to produce a promotion for CAP to go in the Broadsheet and Chronicle, and she or Naomi Gibson could do and talk in the church service to tie in with the CAP celebration day.

iii. Card reader in church services

It was discussed that it would be good to trial the use of the card reader in church services (that will attach to either a phone or tablet).

The Church Wardens shall decide the location of where to place the reader and connected phone/tablet for services.

iv. Friends Scheme

It was noted that Harwell do a friends scheme that is mainly aimed towards friends located in America. The discussion revolved around whether it would be useful to do this for Chilton.

Hazel Benton mentioned that she had experience of this in another church, and researchers at the time decided not to do it as (anecdotally) other old churches found that when the church wanted to make changes to the interior, the friends vetoed the changes.

Stuart Gibson mentioned that it may be better to have specific fundraising projects, as this (generally) seemed to attract more support and donations.

It was noted that the friends scheme could be set up without granting the friends any further rights, and didn't need to be mutually exclusive with specific fundraising projects; it could just be set up as another way to donate to reach a wider community.

The general consensus was that the PCC did not want a friends scheme at this time.

6) Health & Safety (Paper E)

A decision regarding the Health & Safety poster vs leaflets had been decided during the joint PCC meeting earlier in the evening

7) Services

a) Pebbles Family Service on Easter Sunday

The Pebbles Service had fallen on Easter Sunday by default. This could be changed on review if required, but the PCC was happy to table it in for now.

8) Any other business

a) Food donation

Yvonne Sanderson noted that the future location of the foodbank was uncertain as the previous premises were no longer available, and wondered whether there was any space at Harwell Church Hall.

Jonathan Mobey to ask with Harwell PCC if there is space in their church hall

b) Chilton Fun Day (6 June 2020)

It was noted that the Children and Families Workers are not running their stand at the Chilton Fun Day (nor the Harwell Feast) this year. It would, therefore, be good to enlist volunteers to raise awareness of the Church and put on an activity for the children.

It would be useful for someone to ask Melanie and Sarah what needs to be done and how much work is involved to prepare this (so that a volunteer can make an informed decision).

9) Future dates

a) Incorrect dates

It was noted that:

- i. the American Mothering Sunday (10 May) had been listed in addition to the British Mothering Sunday (22 March)
- ii. the date of the Annual Meeting needs to be corrected to 19 April; and
- iii. Ascension Day service (21 May) had not been listed (nor had Ash Wednesday, 26 February).

10) Closing prayer

Pam Rolls closed the meeting with a prayer at around 9.30pm.

Next meeting: Annual Parochial Church Meeting Sunday 19 April 2020 at 10.20am in All Saints Church, Chilton

..... Chairman

Signed