

**Minutes of a Meeting of the Combined PCCs  
of St Matthew's Harwell with All Saints' Chilton  
held remotely via Zoom on Tuesday 3<sup>rd</sup> June 2025 at 7.30 pm**

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**Present**

(J) Denotes Joint PCC member. There were thus 9 voting members at this meeting - all resolutions refer to Joint PCC votes

Hazel Benton (J)	Phill Johnston*	Alex Reich
Elizabeth Clarke (J)	Rebecca Lewis	Pam Rolls (J)
Nick Clarke (J)	Stephen Manning	Judith Russell (J)
Peter Cox (Secretary)	Liz Morris	The Rector (Chair, J)
Naomi Gibson (J)	John Pigott	
Tony Hughes (J)	Jan Radford (J)	

\* Until middle of item C 5.1.

**By Invitation:** None.

The items were taken in agenda order.

**A Preliminaries**

**A 1 Opening & Prayer**

The Rector read Psalm 107 v 28 – v 32.

He said that this is a long psalm about trust in God. It is particularly appropriate for the Joint and Combined PCCs, who are the council of elders here, and it is appropriate for all members to praise God. If we are to lead, we should have a love for God and praise Him, then we will not go far wrong.

The Rector then led the meeting in prayer.

**Thanks to PCC Members**

The Rector thanked outgoing PCC members Debra Dewhurst, Liz Roberts, Tim Roberts, and Jane Woolley for their work and service to the PCC.

The Rector welcomed Nick Clarke to the meeting and thanked him for stepping forward to be Treasurer of Harwell PCC.

**Agreed by All Present.**

**A 2 Apologies for Absence**

Apologies were received from: Adrian Bollon, Helen Brook, Stuart Gibson (J), Judy Gold, Sue Greatbanks, Patrick Moseley, Adrian Rance-McGregor, and Sasha Reeves. and Deborah Evans were absent.

**A 3 Minutes of Previous Meetings**

**A 3.1 September 2024 Combined PCC Minutes**

Paper G refers: September 2024 Combined PCC Meeting Minutes for approval.

Peter Cox offered the minutes for approval. There no corrections from the draft and for approval versions.  
**No Objections.**

As this meeting was held online, the minutes will be signed by the Secretary and Chair in due course.

## A4 Actions / Matters arising

Paper E refers. There were the following updates:

### Recording of Concerns that do not meet the Safeguarding Threshold

The Rector said that we are aiming to move from the current paper-based system to a computer-based system to log safeguarding concerns, and other concerns that do not meet the threshold. He, Judy Gold and Sue Greatbanks, have considered several different safeguarding systems and are now trialling one. If the trial is successful, they will standardise on this system. Sue, Judy, and the Rector will be able to access the system and record concerns.

### Data Protection Policy and Data Storage

*What is happening about data storage after the electoral role refresh?*

The Rector said that we have not yet made significant inroads into this. The safeguarding system that is being trialled is part of a larger system which has many other functions. It could be a replacement for other church office systems.

*Could this system be used to replace the web site which has out of date items, and is a bit out of tune with newer websites?*

The Rector said that he is surprised that the website is often mentioned as a reason why new people have attended church. It is out of date and not perfect at many of its functions.

Deborah Evans is working on improvements with the CEO of Web Office, but the pace of updates has slowed and some updates they are hoping for have not yet arrived.

When Judy, Sue and he looked at the safeguarding systems, one stood out which also has website and online management systems. The cost is not excessive. There is a fee for the back-office functions.

We will talk later under Deanery Synod about our relationship with Great Western Park and Valley Park and the web site will be involved.

We do not have the ability to put together the time to do all the changes needed to the current system, it is a big job. He and the Church Administrator want to get things done, and the system we have costs a lot. If this new system is suitable, then we will save money and changes will be easier to implement.

*Could someone other than the Church Administrator do this as she is very busy already.*

The Rector said that the current system needs upgrading, which can be done, but it is not easy to change in practice. We can do minor amendments. It would make sense to have others involved and he does try to involve more people, but a lot of training is needed.

Web office is relatively small, it does some functions well, such as meetings, and it is a way of distributing papers. The website could be better and compliance is low. Users may appreciate managing their own data and the Church Administrator is good at using the system. They encourage other people to use it but it is daunting to use.

If the online Safeguarding system being trialled is suitable, we could also migrate the web office functions to it. Modifying the current system has a huge scope and is overwhelming. There is a better chance that someone could volunteer to help with a move to a new system.

*Do we have a volunteer to amend and update and de-clutter the current system?*

The Rector said that the Church Administrator does a lot of this. This is split into two parts – maintenance is done by the supplier and other changes can be done by users in the church. Lots of people can access the system and change the website. However, there were a couple of occasions where the changes have broken the web site. This is not satisfactory and we need a more robust system that lots of people can change, and that prevents damage.

Steven Manning said that he had discussed the system with Jane Woolley, (former church warden and PCC Secretary). They are both frustrated with it and agree with the Rector's thinking - we need a strategy to move away from the current system. There is no data migration pathway. We need to start from scratch and dispense with the current system. Jane Woolley said that the current system is very complex and she was glad to pass her responsibilities over to him. It is not totally broken but we cannot keep on using it.

The Rector agreed that the sorting out the website is a massive undertaking. There is quite a lot of live content in "archives". He agreed that we should bite the bullet.

Deborah Evans is also the Church Administrator for Great Western Park parish. They have a different web profile and web management system so she is already used to other systems and will need less training.

Ideally, we will get a new system and train people to use and change it, so Deborah Evans is not the only one who can do this, and things can get done more quickly.

**Other Matters Arising:**

Online Broadcast Software for Meetings was discussed under item C6 Any Other Business.

**Secretary's Note:** The Safeguarding Policy was reworded and was approved at the Joint section of the March 2025 Individual PCC meetings.

## A 5 Annual Schedule Items

The annual schedule items on the agenda are: A6 Health and Safety Policy Review C 1 Data Protection Policy Review C 3 Safeguarding and Social Media Policy reviews C4 Staffing review.

## A6 Other Joint Issues

### A 6.1 Governance Review

The Rector said that this is still a work in progress. As stated at the last joint session of the individual PCCs Steve Manning has volunteered to help. He has attended several meetings and will meet with Geoff Maughan. Proposals will be put forward soon, ideally at the next PCC meetings.

Steve Manning said that he had attended a lot of meetings with another tomorrow. They are drafting a report, there are still a few gaps but they are making good progress.

*Hazel Benton asked if Geoff Maughan been paid?*

The Rector said that there was an agreement in place. However, Geoff has not been paid as per the original agreement as he has done less work over a longer time. He thanked Hazel Benton for highlighting this.

*Is there a contact in place?*

The Rector said that there was. Any proposals will go before the PCCs.

### A 6.2 Health and Safety Policy

The Rector said that this should be held over.

**No Objections.**

## B Mission Strands

### B 1 Children, Youth and Families

#### B 1.1 Update and Plans, B 1.2 CFW Recruitment, and B 1.3 Greater Didcot Youthwork Trust and Youth / Secondary Schools Work (ECHO)

The Rector reported:

Children Youth and Families is currently a complicated and developing situation.

In summary, during the process of recruiting new workers to ECHO, the ECHO trustees have voted to adopt a position that the Harwell, Chilton, and Great Western Park PCCs have already confirmed that they are not in favour of, and ECHO may recruit candidates that are not suitable for us.

The three Anglican churches could not continue in recruitment with ECHO in its present form. The Diocese is helping craft a path beyond that: Harwell, Chilton, and Great Western Park parishes have been invited to make a new application to recruit similar support directly from the Diocese rather than through ECHO. The Rector and Mark Bodeker are meeting other leaders to see what the implications are for Children and Families Work and to gather input for the funding bid.

The grant application is due in at the end of July for decision in September, then we will have funds in place and can recruit directly. He and Mark Bodeker may well withdraw as trustees of ECHO.

ECHO intends to continue its ministry but there is a question in what form.

*At the last Senior Leadership Team Meeting the Rector said that there may be a candidate on the horizon.* The Rector said that for various reasons the candidate is not going forward with an application at present. They will stay in touch.

He and Mark Bodeker will work with Yvonne Morris at the Diocese to compose a job description. She might know some suitable candidates, such as those whose roles are coming to an end, or others where the role will be a natural progression. It is still very difficult to recruit children's workers and youth workers. The Diocesan bid for national funding failed though a lot of effort was put in.

There is no "plan B." More support and engagement will improve the odds of recruiting someone, but it is frustratingly slow. It is usually a good idea to recruit someone who is already in post. Once he and Mark Bodeker have met to map a way forward, he will come to the Standing Committee to check that they are happy with the direction of travel.

Steve Manning said that PCC members could also approach other youth leaders about the role. A relative runs student work and might be able to suggest candidates. We could also approach some of the bigger churches who may have young people moving into youth work.

The Rector said that these are good ideas and we could all work on this.

Steve Manning said that churches that are a lot larger than ours have had problems recruiting youth workers.

The Rector said that we could also approach youth worker networks. ECHO was considering this approach. A lot of work was done by a lot of people though it has not yet proved fruitful.

Now we are just working with the Church of England churches, recruitment will be simpler and we will save time. There are many more possibilities to target and we should pull together to outreach.

We will need to agree working principles for approaching people, especially if they are already employed or on a project or program leading to employment, though personal networks are somewhat exempt. It is easy to stray off reasonable ethical principles. It would be good if a couple of people could volunteer to consider this.

Hazel Benton said that the employment group could do this. They are very stretched at the moment so she will not commit until she has spoken to them.

## **B 2 Evangelism and Discipleship of Adults**

### **B 2.1a Home Groups**

The Rector said that he is still looking for someone to coordinate the Home Groups. This is also being considered as another aspect of governance review

### **B 2.1b Central Courses e.g. Lent and Advent**

The Rector said that it is ordinary time so advent is next – lots soon. He hopes that there will be a gathered offering this year.

## **B 2.1c Alpha and Christianity Explored**

The Rector said that there were discussions about running an Alpha course, but it was decided not to run one due to capacity issues.

## **B 2.2 Baptisms, Weddings, and Funerals**

The Rector reported:

There is a steady stream of baptisms, weddings, and funerals. Weddings are starting to build up following the fall back during the interregnum. We could consider proactive outreach. There are other venues, and people may not be aware that a church wedding is available.

## **B 2.3 Responding to Financial Need**

### **B 2.3.1 CAP Money Courses**

Paper B refers: CAP Money Course Report: A Course in February was well attended, Taster Session, and the Next course will be in June.

Naomi Gibson reported that the CAP team is preparing up for a course at the end of the month. There is quite a lot of interest which is encouraging the team.

Pam Rolls said that there is great work being done and thanked Naomi and the team. Tony Hughes said that he commended the work as they are active every day and effective.

The Rector said that Naomi Gibson's work had been praised in a recent meeting.

### **B 2.3.2 CAP Centre**

Paper B refers: CAP Debt Centre Report: New Centre manager and debt coach, 57 Christmas Hampers were delivered to clients, Events at Christmas and the new year – 10 years of the debt centre and 98 clients are debt free, debt coaches are now fully booked until July. Life Skills course to be offered soon.

No comments.

### **B 2.3.3 Didcot Emergency Foodbank**

No report or comments.

## **B 2.4 Social and Community**

No report or comments.

## **B 3 Pastoral Care**

### **B 3.1 Update**

Paper D refers: Pastoral Care Report: The paper conveyed thanks to all who carry out Pastoral Care. Training and team gatherings, Communion at Alma Barn, Home Communions, Generation Gold, and the monthly cafes in each church.

Pam Rolls reported:

The teams are working really well, and it was good to get together

Judith Russell thanked the team for all they are doing. It is very much valued.

**Agreed by All Present**

## B 4 World Mission

### B 4.1 Update and B 4.2 Capital Project Update

Elizabeth Clarke said that Helen Brook, World Mission Group Leader is preparing a paper on Capital Projects. Harwell Parish has funds for a capital project so Helen Brook will attend the Harwell Senior Leadership Team meeting on 10<sup>th</sup> June and July Harwell Individual PCC meeting to present the proposals.

## B 5 Worship Services

The Rector reported on the inter-generational worship course which took place in March. It was run by Yvonne Morris, who works for the Diocese of Oxford as Discipleship Enabler and Children's and Family Ministry Specialist.

He was looking to follow up on the course and integrate some changes over the following months. He will ensure all preachers and leaders, and those focused on children and families work, are focussed on the Youth Vision.

A PCC member said that the course was encouraging and inspiring, with useful resources. It would be good to share what was said more widely in the churches. If there is an opportunity for the leader to visit again, we should encourage as many as possible to attend as it was very encouraging. She felt enabled and resourced to help all-age services of different age groups. It would be good to have more people involved and working together is a lot more fun as it was on the course. A group put together a short service which worked really well. Another opportunity would be great.

The Rector said that he is in touch with Yvonne Morris as she is very involved with the Diocesan bid for funding for a Children and Youth workers. He could suggest a second follow-up Diocesan event because the first was held at short notice and some may have missed out. It was good to work together with people from other churches and take part in experiential learning.

It was suggested that we could try some of the suggestions from the course then bring in Yvonne Morris afterwards.

A PCC member said that the exercise on the course was very good and engaging for worship services. If it is run again, he would encourage all members of the PCCs and leaders to attend. It was a good session, thanks to the Rector for arranging it.

The Rector said that he will feed this back to Yvonne Morris. It is really encouraging feedback. With more notice a wider range of people could attend. We can rethink how we do church together.

## C 1 Communications and Operations

### C 1.1 Update and Plans, C 1.2 General Data Protection Regulations and C 1.3 Data Protection Policy Review

The Rector reported that most of the Church Administrator's time was spent on the essential day-to-day tasks. Making time to raise our game on these significant concerns is a challenge. Her role is ministry support, but are working on a couple of hurdles, they have got one done. Another is rotas which ideally would be a quick job done by the people concerned.

The Rector will raise General Data Protection Policy with the PCCs as it needs consideration.

Steven Manning said that this is a good example of where we are falling down. This has been on the list of action points for a long time. We need to have someone volunteer to do this. PCCs have clear responsibilities, one of which is an effective GDPR policy.

There is a lot of people's data stored which we should not be holding and a new system is needed, otherwise we will continue to go round in circles.

*Was there a volunteer considering this at one point?*

Hazel Benton said that Sid Gale was asked to investigate this with a previous PCC. Peter Cox read out some of the notes from the Matters Arising paper covering progress to date.

The Rector said that on a practical point, we have a lot of data in a lot of places and we do not know about all we have. There is a lot of historical data which may no longer be part of church business. A strategy is needed and we need to be more proactive. It is a big ask because data is stored in so many places. He has not seen a map of where everything is stored. He regularly discovers groups with files that would be of benefit to other people.

## C 2 Stewardship and Finances

### C 2.1 Update and Plans

Nick Clarke, Harwell Treasurer, reported:

He has not been part of the Stewardship group up to now.

St Matthew's net increase in income is £250 per month, and some one-off donations of £6000 and others are in the pipeline. Overall, we are £9000 better off with gift aid of slightly over £2000.

*What is happening about building work?*

Nick Clarke said that he will look at what is planned again and consider this.

*What is the target for fundraising and the prospect for reaching it – there is a review due this month.*

Nick Clarke said that this was not part of the budget process. He will look at the budget and see where he can suggest potential savings assumptions what is in the budget.

Judith Russell said that the target is an increase of 20%. Harwell is making progress but has a way to go. The response to the appeal in Chilton has been quite good, and couple of donations which are not counted as they are not regular. Regular giving is half way to the target. There are a couple of other possibilities. It is encouraging but there is a way to go for both parishes.

*Are there any plans to write letters of thanks to those who have made one off donations, or increased their regular giving?*

Discussion ensued:

- Naomi Gibson said that Stuart Gibson writes personal letters to these people.
- Nick Clarke said that he is taking a similar approach. Some people who just donated as a one-off have now signed up to give on an annual basis.
- All giving should be anonymous and Christians should not give in expectation of receiving a thanks. Perhaps there could just be a general thanks.
- In this case general fundraising letters were sent to many people in the villages and the appeal was aimed at everybody. The Treasurers know who have donated. Donations may have been received from people who do not go to Church and they should be thanked.
- Only the Treasurers know who has donated and how much.

Tony Hughes, Harwell Building Committee Chair, asked where the Harwell position relates to the building work. He is currently holding off one project. All other work to keep the buildings in good order is carrying on. This project is on hold until the June review. He has quotes already which he can pick up.

## C 3 Safeguarding

### C 3.1 Update and Plans

The Rector said that we had discussed this earlier in the meeting (under Matters Arising).

### C 3.2 Social Media Policy Review

Paper F refers: Social Media Policy

The PCC members raised some questions about the policy including:

*The current Social Media Profile section is dated 2019. How many of the groups are still active?*

The Rector said that this is a good point, we have a lot of social media groups and any policy will not cover all we do.

An action would be to audit the accounts and remove any that are out of use.

*As Liz Roberts has resigned from the PCC can she continue as Named Person?*

The Rector said that this role can be filled by anyone but the PCC has oversight.

*Where did this policy come from?*

The Rector said that a search showed it as existing since 2018. The Rector said that it could be a Diocesan template adapted for our Benefice.

It would be good to get the current view from the Diocese, check if there is a model policy, and see if there are any changes in broad guidance.

We could also compose a dashboard of all the places where the benefice has an online presence but this is an overwhelming task at present.

*It looks like the signature is out-of-date.*

*We should know who is responsible for ensuring the policy is adhered to. It is currently vague what the policy is and how it is implemented. If it is stewarded by the Safeguarding Officers, we should pass our questions back to them and not agree the policy now.*

The Rector said that the main question is if we have a policy in effect. There is no end date on the policy last posted, so it is still in effect. Social Media policy is mentioned in the safeguarding training. We should engage Judy and Sue and raise these points with them. We should also check if it is based on the latest policy and if it needs to be signed.

We have a gap generally on policy and implementation, they can proliferate and we should have a place on line where all policies are stored.

Steve Manning said that there should be an owner for each policy and the CPCC Secretary should notify each owner 3 months in advance of the next review.

The Rector said that we would hold this over and review the policy as soon as possible.

## **C 4 Staffing and Leadership**

### **C 4.1 Update and Plans**

The Rector said that there are no new changes or plans apart from recruitment of a Children and Families Worker discussed earlier.

### **C 4.2 Employment Committee**

Paper C refers: Employment Committee Report: The employment committee has not met and there have not been any requests for support from the staff members. The committee are awaiting updates on recruitment of a new Children and Families Worker or School worker.

Hazel Benton highlighted that the Rector had already given an update on Children and Families Worker earlier in the meeting. Is there any update on recruitment of a schools' worker which the Rector has talked about?

The Rector said that once he had met with Mark Bodeker and taken further soundings and done what is reasonable, he will come back to the Standing Committee. If they are broadly content with the proposal this will go forward. In all cases, it is his intention to be active in the schools this year.

Hazel Benton asked the Rector to keep the Employment Group updated so that contracts and salary reviews can be discussed.

## C 5 Wider Church

### C 5.1 Deanery and Diocesan Synod and C 5.2 Great Western Park and Valley Park

Paper A refers: Greater Didcot Plan Update – a draft proposal of an update to the current Greater Didcot Plan with new partnerships between churches.

The Rector said that there are a couple of points that affect our parishes:

Mark Bodeker is aiming to retire at the end of September 2025. The proposal includes that the new minister is appointed as an Associate Minister of Harwell Parish, rather than All Saints' Didcot as is currently the case. This does not affect us hugely, it will affect the Rector, and the PCCs will draw closer together with the Great Western Park PCC. We will align strategy with the others in the new build group. The Benefice will have a bigger role in GWP during the interregnum falling mostly on ministerial time.

*A team ministry has been mentioned. Is there a ministry team that worked with Mark Bodeker in GWP?*

The Rector said that we are starting to work through this together. Mark Bodeker has made sure that there are good arrangements in place. There is a good group of leaders and church wardens who are keen.

*How will this new grouping affect the Rector's time and focus? As he becomes more focussed on the growth areas in Valley Park and Great Western Park, how will this affect the baseload work in the benefice? As already seen at this meeting, we are already struggling to find people to fill roles as it is. We need to pray and consider this.*

The Rector said that the paper contains a proposed new alignment of the parishes in the Greater Didcot Area and next steps to achieve this. The Greater Didcot group has had a lot of work with less results than hoped for. Any application for funds had to cover differing challenges and needs. The new alignment is to group together parishes with similar challenges.

Central parishes - All Saint's, St Peters, Ladygrove Church and St Andrew's Hagbourne - have challenges such as falling ministry provision due to retirement, and little new build housing.

Outer Didcot Parishes - Chilton, Harwell, and GWP – are growth areas. There will be a lot more work to do as more homes are built and occupied in the parishes. These parishes are less affected by retirements – we have a short-term issue in GWP but not an undue one. Legally an Associate Minister is an Incumbent post for a parish in development and does not need the full interregnum procedure. We have an opportunity to develop which will benefit both GWP parish and our benefice. There is every intention to get the GWP post advertised and filled quickly. A lot of work has been done while Mark Bodeker is still there. Though there is always increased workload in a vacancy.

*Will the new groups continue beyond the vacancy?*

The Rector said that these are intended as light touch working groups. They will help with access to funding e.g. from the Diocese. Applications from the whole Deanery or Greater Didcot area had to cover the all the different needs in the different areas.

### Deanery Synod Representatives

The Rector said that we do not have any lay Deanery Synod representatives. We can mention this in all services and encourage people to be representatives. We could also ask Vaughn Lawful, Deanery Synod Lay Chair, to visit.

*We should keep touch with the Deanery so we know how best to take the plan forward. We lack Deanery Synod representatives who can discuss obtaining the resources we need to be effective. If we cannot find representatives, we will not be able to participate and obtain the resources to be effective as we would like.*

The Rector agreed and said that people should prayerfully consider the role. Andy Lord's intention is that if we all lean in and encourage people to step up it will be beneficial.

He is not as concerned about resources – there are resources which we can get to from the Diocese if we apply as a united group of churches. If not, it will fall back on us as a benefice and what we can resource on our own.

We can have a structured Children Youth and Families worker role, and there are resources available for this to spread the workload.

The new groups are not completely perfect as Ladygrove has older housing and new build. They were able to fill their vacancy quickly. The group we are in has a strong clergy team and can work together to share resources. Damascus parish was also able to fill their vacancy.

## C6 Any Other Business

### C 6.1 Meeting Software

This meeting took place using Zoom software. The Rector asked if everyone was happy with this. Microsoft is changing some functions to become paid for rather than free.

*The Zoom software used tonight was provided by Stuart Gibson. Should we consider obtaining a Church licence for Zoom?*

Naomi Gibson said that a previous PCC member had provided his Zoom software until he moved away. As church finances are strained at the moment, we could carry on using Stuart Gibson's Zoom software.

Steven Manning proposed that we should continue using Zoom.

**No Objections.**

Hazel Benton asked Naomi Gibson to thank Stuart Gibson for providing his licence.

**Agreed by all present.**

### C 6.2 Ride and Stride Coordinator

Paper H refers: Ride and Stride Coordinators required for Harwell for 2025 and Chilton for 2026.

This is an annual sponsored walk and cycle ride organised by Oxfordshire Historic Churches Trust (OHCT). Sponsor money is split 50% for OHCT and 50% their own church. Volunteers provide a checkpoint in each church with refreshments.

Naomi Gibson introduced the paper:

She has been Ride and Stride coordinator for over 20 years and wishes to step down after this year. This year is important because we are applying for a grant from OHCT. Only one person participated last year from Harwell Church so they received 50% of the sponsor money. There used to be a lot of participants but the roads are busier and more dangerous so participation has dropped.

Discussion ensued:

*People can raise money for St Matthew's or All Saints'. Participants can be people interested in historic buildings as well as people who go to church.*

*The event could be publicised in local newsletters and online, aimed at people interested in historic buildings not just church related.*

Naomi Gibson said that she will put something in facebook and the Chilton Chronicle. Liz Roberts is also active on facebook.

*How many people participate?*

Naomi Gibson said just one person checked in at All Saints', arriving before the official start time. She made up the refreshments and sat there all day with no one else arriving.

*This was a popular family event in previous years. Are other churches in the area seeing the same decline?* Naomi Gibson said that OHCT is publishing route maps this year to encourage more participants. Some participants are no longer able to do the distances, and there are so many other demands on people's time.

She will investigate if other churches are seeing the same decline.

*It was suggested that we should give this a good publicity push this year then investigate and reconsider next year for both churches.*

Naomi Gibson said that Harwell Church also needs someone to set up refreshments this year (Liz Roberts is also stopping this year). They used to have a rota for refreshments but this dwindled due to lack of people

*The publicity could emphasise that it is a good day out walking around the local churches in the Diocese.*  
Naomi Gibson said that she could add wording along these lines possibly with a link to the OHCT website.

**C 6.3 D Day Service 7<sup>th</sup> June 2025 at the RAF Harwell Memorial Stone**

The Rector confirmed that he is in touch with the new Parade Marshal.

**The meeting closed with the Grace led by the Rector at 21:24.**

**Dates of next meetings:**

**Individual PCCs: 1<sup>st</sup> July 2025, All Saints' Chilton**

**Combined PCC: 2<sup>nd</sup> September 2025 online\***

**\*Secretary's Note** – this meeting was subsequently cancelled pending conclusion of the governance review and proposals to be presented at the October 2025 Individual PCC meetings.

**These minutes were approved at the \_\_\_\_\_ meeting on: \_\_\_\_\_ Date**

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**CHAIR**

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**SECRETARY**