

Independent Examiner's Report to the Parochial Church Council of St. Matthew's, Harwell

I report to the Parochial Church Council on my examination of the accounts of St Matthew's, Harwell for the year ended 31 December 2019.

Responsibilities and Basis of Report

As the members of the PCC you are responsible for the preparation of the financial statements; in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

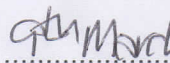
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Moreton
Harrow House
Burr Street
Harwell
OXON



 2020

St. Matthew's Church, Harwell
Financial Statements for the Year Ended 31 December 2019

Receipts & Payments Account

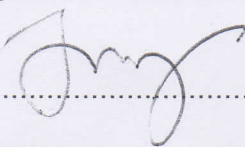
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Receipts					
Voluntary Receipts					
Planned Giving (note 4a)	55,299			55,299	61,489
Collections at Services	3,846			3,846	4,166
Collections at Community Buildings	220			220	0
Other voluntary receipts (note 4b)	3,558	5,101	40,075	48,734	79,282
Non-recurring income (note 4c)	5,676			5,676	1,559
Gift Aid received	12,887		4,835	17,722	25,121
Activities for generating funds (note 4d)			23	23	120
Investment income (note 4e)	622	231	0	853	561
Receipts from Church activities (note 4f)	6,709		8,352	15,061	18,183
Total Receipts	88,817	5,332	53,285	147,434	190,481
Payments					
Church Activities					
Diocesan Parish Share	49,994			49,994	49,830
Ministry (note 4g)	33,575		525	34,100	35,080
Maintenance, Utilities & Insurance (note 4h)	40,938	4,833	9,874	55,645	64,476
Administration & Stationery (note 4i)	4,542			4,542	4,843
Missions & Charities	8,402			8,402	8,795
Other (note 4j)	4,939		13,430	18,369	17,639
Total Payments	142,390	4,833	23,829	171,052	180,663
Excess of Receipts over Payments	-53,573	499	29,456	-23,618	9,818
Transfers Between Funds	31,761	0	-31,761	0	0
Excess of Receipts over Payments after Transfers	-21,812	499	-2,305	-23,618	9,818
Cash and Bank current and deposit accounts 1 Jan	19,564	77,729	49,744	147,037	137,219
Excess receipts over payments after transfers	-21,812	499	-2,305	-23,618	9,818
Cash and Bank current and deposit accounts 31 Dec	-2,248	78,228	47,439	-123,419	147,037

Statement of Assets and Liabilities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Cash Funds					
Cash	6			6	4
Bank Current and Deposit Accounts	-2,254	22,547		20,293	44,684
CBF Deposit Account		55,681	47,439	103,120	102,350
Total Cash Funds	-2,248	78,228	47,439	123,419	147,037
Debtors					
Gift Aid recoverable	3,904	25	2,210	6,139	3,512
Charities Trust	50			50	50
VAT recoverable (LPW scheme)				0	285
Total Debtors	3,954	25	2,210	6,189	3,847
Assets Retained for Church Use					
Church Hall (note 2)				137,644	137,644
Liabilities					
None					
Total Liabilities	0	0	0	0	0

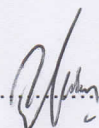
The attached notes on pages 4 to 6 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 4th February, 2020 and signed on their behalf by



Chairman

Jonathan Mobey



Trustee (and Treasurer)

Phillip Johnston

Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Fixed asset retained for church use is the Church Hall, built in 1994, at cost.
- 3 Movements in designated and restricted funds (including tax reclaimed where applicable as part of income) over the year were:

	Bal B/fwd £	Receipts £	Payments £	Transfer £	Bal C/fwd £
Designated					
Bell Repairs	242	101	101		242
Improved Heating	10,965		4,732		6,233
Phase 2 Building	31,219	231			31,450
Missionary Giving	6,755			3,644	10,399
Staples Legacy	11,040			-1,144	9,896
E Stringer Legacy	17,008			-2,000	15,008
Ullmer Legacy	0	5,000		-500	4,500
Insurance excess	500				500
	<u>83,289</u>	<u>5,332</u>	<u>4,833</u>	<u>0</u>	<u>78,228</u>
Restricted					
Administrator Fund	0	10,973		-10,973	0
Altar frontal fund	1,631	186	361		1,456
Assorted Collections	1,247		180		1,067
Baptism Bibles	0	99			99
CAP Money Course	749		80		669
CAP Centre	3,100	250	250		3,100
CFW extension fund	29,132	15,851		-17,152	27,831
Chancel Furniture	2,500		2,500		0
Chilton joint account	0	4,050	7,900	3,850	0
Christmas Together	98	900			998
Church Fabric/Redecoration	1,000				1,000
CMS	20				20
Fledglings Garden Fund	185				185
Generation Gold	1,518	1,510	461		2,567
Insurance Claim - roof repair	0		4,142	4,142	0
Memorial Fund	0	50			50
ODBF Fees	0	4,302	4,302		0
Outreach	4,941				4,941
Rector's Discretionary fund	386	49	49		386
Sound System Upgrade	2,806	1,030	897		2,939
Tear Fund	0	308	308		0
Tower Floodlighting	66	23			89
Tower Repairs	365	12,975	2,335	-11,005	0
Youth Fund	0	729	64	-623	42
	<u>49,744</u>	<u>53,285</u>	<u>23,829</u>	<u>-31,761</u>	<u>47,439</u>

4 Receipts and Payments Analysis (Receipts exclude Gift Aid received)

Receipts	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
(a) Planned Giving					
Gift-aided Planned Giving	52,016			52,016	58,891
Other Planned Giving	3,283			3,283	2,598
Total Planned Giving	55,299			55,299	61,489
(b) Other Giving and Donations					
General	2,889			2,889	1,939
Administrator			9,240	9,240	7,780
Altar Frontal Fund			150	150	568
Assorted Collections			0	0	2,158
Baptism Bibles			99	99	0
Bell repairs		101		101	103
CAP Centre				0	1,000
CFW extension			13,080	13,080	18,330
Chancel Furniture				0	2,000
Christmas Together			900	900	80
Church Maintenance				0	0
Church Re-ordering				0	0
Generation Gold			1,510	1,510	1,800
Holiday Club	669			669	0
Improved Heating				0	300
Memorial Fund			50	50	0
Rector's Discretionary Fund			49	49	0
Seating				0	31,207
Sound system			1,030	1,030	0
Staples Legacy				0	11,435
Tear Fund			308	308	57
Tower repairs			12,930	12,930	365
Ullmer Legacy		5,000		5,000	0
Youth Fund			729	729	160
Total Donations	3,558	5,101	40,075	48,734	79,282
(c) Non-recurring income					
VAT reclaim - LPW grant	5,676			5,676	1,559
(d) Activities for Generating Funds					
Tower Floodlighting			23	23	120
(e) Receipts from Investments					
Bank interest	83			83	55
CBF Deposit Account interest	539	231		770	506
Total Receipts from Investments	622	231	0	853	561
(f) Receipts from Church activities					
Fees	2,498		4,302	6,800	6,475
Church Hall income	4,211			4,211	5,693
Chilton joint account			4,050	4,050	6,015
Total Receipts from Church Activities	6,709	0	8,352	15,061	18,183

Payments	Unrestricted ⁶ Funds £	Designated Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
(g) Ministry					
Minister's Expenses	435			435	379
Associate Minister's Expenses	554			554	399
CFW extension	17,152			17,152	16,960
Visiting Speaker				0	50
Administrator	10,975			10,975	10,953
Youth Work and Kids Church	808		64	872	2,330
Outreach	2,113			2,113	2,177
Christmas Together	0			0	87
Services	878		461	1,339	1,095
Organist	660			660	650
Total Ministry	33,575	0	525	34,100	35,080
(h) Maintenance and Utilities					
Insurance Claim - Lead Roof			4,142	4,142	0
Bell repairs		101		101	104
Chancel Furniture			2,500	2,500	0
Church Cleaning	491			491	0
Church Maintenance	26,501	4,732	2,335	33,568	18,798
Church Seating				0	30,775
Sound System upgrade			897	897	0
Church Utilities	3,548			3,548	4,311
Church Hall Maintenance and Cleaning	2,707			2,707	2,482
Church Hall Utilities	2,672			2,672	2,665
Church Insurance	4,316			4,316	4,593
Church Hall Insurance	703			703	748
Total Maintenance and Utilities	40,938	4,833	9,874	55,645	64,476
(i) Administration & Stationery					
Administration	29			29	0
Bank charges	200			200	200
Stationery	233			233	361
Office costs	1,553			1,553	1,858
Website	1,710			1,710	1,381
Outsourced Printing	817			817	1,043
Total Administration and Stationery	4,542	0	0	4,542	4,843
(j) Other					
Gifts, Subs and Courses	1,431			1,431	1,116
Miscellaneous	175			175	170
Alter Frontal Fund			361	361	0
O.D.B.F. fees			4,302	4,302	4,091
CAP Debt Centre	3,333		250	3,583	3,333
Chilton Joint Account			7,900	7,900	7,940
Tear Fund			308	308	0
Rector's Discretionary Fund			49	49	0
Assorted Collections			180	180	969
CAP			80	80	20
Total Other	4,939	0	13,430	18,369	17,639

- 5 The PCC determines the terms and conditions of employment of the Church Administrator whose spouse is Treasurer and member of the PCC. As a result the Treasurer takes no part in any discussions regarding the employment and performance of the Church Administrator.