

Minutes of a Meeting of All Saints' Chilton PCC
Held on Tuesday 5th November 2019 at 7.30 pm at All Saints' Chilton

Present:

Mrs Yvonne Sanderson
Rev Pam Rolls
Mrs Hazel Benton
Dr Phil Corbishley

Mr Pat Moseley
Mrs Judith Russell
Mr John Pigott
Mr Alex Reich

1. Opening Prayer and Discussion with St Matthew's PCC

For insert by Jane Woolley

Items of joint business

1.1 For insert by Jane Woolley

(The above section was minuted by Jane Woolley)

All Saints' Chilton individual PCC meeting

2. Apologies for Absence

Apologies had been received from Stuart Gibson and Jan Radford. Chris Pollard was not in attendance.

3. Minutes of the Last Meeting

These were accepted as a true record which may be signed by the Rector.

4. Matters Arising from the Minutes

- (i) Jonathan M and Alex R and Andrew Hayes to meet with owner of West House, ask about any plans to repair wall and dates, share findings from 1934/40 papers, and explain the option of simply taking the wall down to make safe. **Alex has written to the owners of West House but no response to date. He will follow up.**
- (ii) Jonathan M to ask Fabric Committee for the ramp mock up to be seen by PCC in position, and for costings and proposed materials for the two main options of a false floor and a ramp/handrail. **Members of the PCC viewed the mock up ramp. See 'Fabric' below for details.**
- (iii) Yvonne S to liaise with Andrew Hayes and research available external LED large-bulb lights for the Christmas tree. **Yvonne has purchased the lights and passed them to John Pigott to check that they are the correct type and that they are working before use.**
- (iv) Jonathan M to ask Helen Brook to submit paper to Chilton PCC about the percentage of income given and the way the final allocation of money available was done. The paper was discussed. **See below for outcome.**
- (v) Jonathan M to ask Vicky J to place noticesheet item re All Saints' Chilton Health & Safety Officer - **DONE - see below for outcome**
- (vi) Jonathan M to complete H&S policy (with location of H&S Law poster) and sign - **see below**

- (vii) Hazel B to contact SOFEA to check if they will take fresh produce following the harvest service. **Hazel sent two emails and telephoned twice but no replies were received before Harvest weekend so she dropped the query. Yvonne took the dry foods to Didcot Food Bank and was very impressed at the operation.**

5. Decisions by Standing Committee (SC) - FOR NOTING

Rector asked SC to authorise replacing the 15th December 4pm Carols by Candlelight service with a **Travelling Crib** service at the same day and time, starting and finishing at All Saints' Church.

Rector consulted SC about cancelling the 29th December 6.15pm service of **Evening Prayer**, but no change made to original plan after receiving a strong representation to keep it

6. Committee Reports

(i) Fabric

Ramp - Members of the PCC viewed the mock up of the ramp at the entrance door. A number of questions were asked to clarify what the ramp would be made of, how steep it would be, etc. The ramp will be made of metal with a covering to prevent it from being slippery. There will be a handrail similar to the rail at the step into the chancel against the wall to the left as you enter.

Resolution	To ask Andrew Hayes to request a full specification in order to request a faculty for the ramp and rail.				
Proposed	Yvonne Sanderson	Seconded	Hazel Benton	Passed	Unanimously

Fabric Budget Request - Paper outlining budget required for 2020 for Fabric works at All Saints'. PCC agreed that all the work listed needs to be done and the figures looked fair.

Resolution	To approve the Fabric Budget request for inclusion in the 2020 overall budget.				
Proposed	Pam Rolls	Seconded	Phil Corbishley	Passed	Unanimously

Sound and Vision System - No paper or proposal received so discussion rolled over to next meeting.

(ii) Finance

Missions Giving - Following submission and discussion of the paper on Missions Giving,

Two suggestions were made

- 1) **The Missions Giving amount should be paid at the beginning of the year.**
- 2) **We should reduce the percentage payment to 10% (in line with Harwell and 'Tithe' giving which would help us to ensure payment is made.**

Resolution	To reduce the percentage payment to 10% and pay at the beginning of the year.				
Proposed	Alex Reich	Seconded	Pat Moseley	Passed	Unanimously

Quarterly Accounts and Report – Report noted. No questions or comments.

Annual Budget Priorities – As stated above, Mission Giving was discussed and agreed that the percentage amount should be reduced and paid at the beginning of the year. No other points raised.

a) **Health & Safety**

Officer - To approve appointment of Andy Wells as Health & Safety Officer for All Saints', Chilton.

Resolution	To approve appointment of Andy Wells as Health & Safety Officer for All Saints', Chilton.				
Proposed	John Pigott	Seconded	Judith Russell	Passed	Unanimously

Policy – To modify the Health & Safety Policy to replace reference to H & S Law Poster display, to H & S Law leaflets given to employees.

Resolution	To modify the Health & Safety Policy to replace reference to H & S Law Poster display, to H & S Law leaflets given to employees.				
Proposed	Hazel Benton	Seconded	Alex Reich	Passed	Unanimously

6. Services and Seasonal

1st December - Toy Service

15th December 4:00pm Travelling Crib

15th December 6:30pm Carol Service with Mince Pies and Mulled Wine

16th December 6:30pm Village Carol Singing followed by refreshments kindly provided by Pat & Heather Moseley.

18th December 8:00pm Carol Singing in The Rose & Crown

12th April 2020 Easter Sunday Pebbles Family Service

7. Any Other Business

There was no other business

8. Future Dates

Archdeaconry Common Vision Day Sat 9th November
CPCC Tues 7th January 2020
PCC Away Day Saturday 1st February
PCC Tues 4th February

Closing Prayer

Pam closed the meeting with prayer at 10.15 pm.

Date of next meeting. Combined PCC Tuesday 7th January at 7.30pm in Harwell

.....Chairman