

## **2018-05-01 All Saints' Chilton PCC minutes**

Present: Stuart Gibson([@Stuart G](mailto:@StuartG)), Liz Morris ([@liz\\_morrischilton@hotmail.com](mailto:@liz_morrischilton@hotmail.com)), John Pigott ([@johnepigott@gmail.com](mailto:@johnepigott@gmail.com)), Pam Rolls ([@Pam R](mailto:@PamR)), Alex Reich ([@Alex R](mailto:@AlexR)), Jonathan Mobey ([@Jonathan M](mailto:@JonathanM))

### **1. Opening Prayer**

Reading from Revelation 14:1-5

### **2. Apologies for Absence**

Revd Jan Radford, Hazel King, Phil Corbishley, Carina Lobley, Yvonne Sanderson

### **3. Welcome of New Members**

Carol Pigott, Helen Brook and Steve Hale left. Carina Lobley welcomed back. Current vacancies: two on PCC for three years, one on PCC for two years, and three on Deanery Synod (and therefore also on PCC) for 3 years.

### **4. Minutes of Last Meeting**

Approved as correct and signed

### **5. Matters Arising from the Minutes**

#### **(i) Rail at Chancel Step (status)**

See item 10(ii)

#### **(ii) Boundary Wall (Status)**

See item 10(ii)

#### **(iii) Humfrey Stevenson Gate (status)**

See item 10(ii)

### **6. Election of Officers**

#### **(i) Vice Chairman (Currently Liz Morris)**

Re-appointed unanimously

#### **(ii) Treasurer (Currently Stuart Gibson)**

Re-appointed unanimously

#### **(iii) Secretary (vacant)**

A PCC member is being approached; consider possibility of item in noticesheet

### **7. Election of Committees**

#### **(i) Finance (Clergy, Churchwardens and Treasurer)**

PCC were content with the above committee

#### **(ii) Chair of Fabric Committee (Currently Andrew Hayes)**

#### **(Other members of committee are Alex Reich, John Pigott, Judith Russell and Jeff Stopps)**

Jeff Stopps has formally left the Fabric Committee; PCC were content with the committee to consist of the continuing members

## 8. Election of PCC Representatives

### (i) Village Hall Management Committee (Currently Vacant)

Liz Morris is content to remain the informal link; Alex remains on the Village Hall checking rota; Village Hall Committee Representation remains vacant

### (ii) Stewardship/Gift Aid Secretary (Currently Stuart Gibson)

The PCC formally agreed to include this within the Treasurer's remit

### (iii) Electoral Roll Officer (vacant...Carol Pigott prepared to do this)

The PCC gratefully accepted the offer and formally appointed Carol Pigott as Electoral Roll Officer unanimously

### (iv) To add any new members of PCC to list of sidesmen

Not currently applicable

### (v) Health and Safety Representative

- ❖ [@Jonathan M](#) to ask Carina Lobley whether she is prepared to continue in this role; PCC unanimously agreed to re-appoint subject to her agreement

## 9. Appointment of People for Tasks – see attached

List of people/groups as per separate paper approved by PCC with the following changes

- ❖ [@Jonathan M](#) to update the list as follows...
- ❖ [@Naomi G](#) (Naomi Gibson) is recruiting Ride and Stride Co-ordinator alongside Audrey Slater
  - Children and Families Workers - Melanie Shields and Sarah Barrett
- ❖ [@Jonathan M](#) to d/w CFWs Baptism follow-up
  - Remove H&S Officer from list (see item 8 above)
  - Remove Wedding/Funeral flowers
  - Mothering Sunday Flowers - Liz Morris
- ❖ [@Alex R](#) to write to Audrey Slater re linen and Dina Tisdall re frontals and Carol re PCC secretary
  - Tower Captain - David Crennell and Stuart Gibson (jointly)
  - Coffee Purchase - update description to 'Coffee *and biscuits* purchase'
  - Clock Maintenance - John P and Stuart G (jointly)
  - Sidesmen and Sound System - update to Sidesmen and Sound and Projection System

## 10. Committee Reports

### (i) Finance (SG)

Reports received and noted

Electrical bill today for £1100, which was ~£300 above the budgeted figure

PCC agree that Peter Shields should have returned pension contribution passed to him

- ❖ [@Jonathan M](#) to inform Harwell PCC of plan to pass on returned pension contribution to Peter Shields

2 out of approx 30 regular givers moved across to Parish Giving Scheme (PGS)

- ❖ [@Jonathan M](#) to include PGS in email and liaise with [@Vicky J](#) about noticesheet item
- ❖ [@Stuart G](#) to include PGS in annual letter

Current deficit of £800 is below the budgeted deficit

## **(ii) Fabric (AR/AH)**

Report received and noted

- ❖ [@Jonathan M](#) to d/w [@Pam R](#) to identify service to dedicate new handrail
- ❖ [@Alex R](#) to liaise with chancel step attendants and sidesmen to ensure that new chancel rail is not blocked by people

West House boundary wall - the owner will arrange for repairs in September and is liaising with the Parish Council about the fence between the garden of West House and the Recreation Ground  
Andrew Hayes is planning to liaise with possible donors towards a new Humfry Stevenson gate

## **11. Review of Easter (JLM)**

The range of services across Holy Week give a good opportunity to be immersed for the period  
Maundy Thursday service not well supported; could benefit from better publicity/encouragement, including the idea of following through the sequence of services - "the Easter Experience"  
Formal thanks to all involved in Holy Week and Easter services and activities

## **12. Future Dates (JLM)**

- CPCC (at Harwell) Tues 5th June 2018 - John P apologies received
- Songs of Praise Sun 27th May 4pm Harwell Campus and Chilton Village Family Fun Day Sat 9th June
- Individual PCCs Tues 3rd July 2018 - Liz M apologies received

## **13. Any Other Business**

- ❖ [@Alex R](#) to set up for Ascension Day service
- ❖ [@Vicky J](#) to put up notice on St Matthew's door on Ascension Day re Ascension Day service location
- ❖ [@Jonathan M](#) to ask [@Vicky J](#) whether she has the key to the Rose & Crown noticeboard to pass on to [@Carol P](#)
- Tower clock - winding mechanism being repaired
- Projection laptop has been repaired
- Pam is liaising with Carol, Alex and Yvonne about spring clean of extension rooms
- GDPR compliance conversations and plans are progressing

## **14. Closing Prayer**

The meeting closed at 9.17pm