

**Minutes of a Meeting of the Combined PCCs  
of St Matthew's Harwell with All Saints' Chilton  
held on Tuesday 5 September 2017 at 7.30 pm  
at St. Matthew's Harwell**

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**Present**

**(J) Denotes Joint PCC member. There were thus 8 voting members plus the Rector at this meeting - all resolutions refer to Joint PCC votes**

Jean Barton  
Hazel Benton  
Lizi Bowerman  
Helen Brook  
Hazel Connelly  
Phil Corbishley  
Peter Cox (Secretary)  
Martin Gibson

Gordon Gill  
Tony Hughes (J)  
Andrew Keene  
Rebecca Lewis \*  
Carina Lobley  
Tim Paget (J)  
Carol Pigott (J)  
John Pigott

Alex Reich (J) \*\*  
Pam Rolls (J)  
Frances Taylor  
Christina Wood (J)  
Jane Woolley (J)  
The Rector (J, Chair)

\* From item A 3.

\*\* From middle of item A 3.

By Invitation:

George Curtis, Treasurer Wallingford Diocese - until end of item A 3  
Vicky Johnston, Church Administrator

**A Preliminaries**

**A1 Opening & Prayer**

The Rector read from Exodus 3 v 7 – 14 and mentioned Matthew 16 v 21-28

The Rector said that it is easy to be fixed on ourselves as individuals or as a church – considering our own resources or abilities – a human focused way of thinking. Jesus rebukes Peter in the parallel reading. It is easy and normal to be focused on human things and problems. We also need to look to divine things. “Fix your eyes on Jesus” - don't focus on who you are - God says “I am” – the point being who God is. If God and Jesus are with us and we are engaged in His Call, we are insignificant in comparison though we are from Him. If we are doing the work of God he is with us, not far away.

The Rector then led the meeting in prayer.

**A2 Apologies for absence**

Apologies were received from Peter Barclay-Watt (J), Sid Gale, Stuart Gibson (J) Steven Hale, Heather House, Liz Morris (J) Jan Radford, Yvonne Sanderson (J) and Michelle Walker.

**A3 Wider Church – Parish Share and Deanery Synod**

Paper O refers – Presentation on the Parish Share.

The Rector introduced George Curtis, Deanery Treasurer. Finances are from God and we need to steward them at all levels.

George Curtis said he was the go-between the Deanery Director of Finance and the 16 parishes in the Deanery. He gave the following presentation:

## Parish Share- - Harwell and Chilton Benefice

Presentation by George Curtis, Wallingford Deanery Treasurer

5<sup>th</sup> September 2017

### The Diocesan Spend (£20 million p.a.)

- 78% on the Salaries and Housing of existing clerics and training of new clerics.
- 13% Mission in the Diocese.
- 4% Mission to the Nation.
- 2% Administration.

The Diocesan spend goes up by about 1.5% p.a. mainly due to increases in stipends.

### Diocesan Principles to Allocate the Share to Deaneries

- Deaneries in the Diocese are allocated the full costs of clerics and housing for clerics and house for duty clerics.
- Deaneries are allocated a share of the cost of Church of the Future (training new clerics) and Support (Diocesan Mission plus Administration) based on the size of the congregation and the affluence of the population in the Deanery.

This system was adopted in 2014. Increases in Deanery contributions for Deaneries not paying their full share were capped at 4% p.a. The Wallingford Deanery will receive increases of 4% p.a. until 2018. After that we will expect about 1.5% p.a.

### Deanery Principles

- **The amount the Diocese attributes to Wallingford Deanery for each benefice is passed on to the benefice as its *target* share.**
- For the Harwell Chilton benefice, this amount is a *target* of £74,289 for 2017 and £76,038 for 2018.
- **The amount actually *allocated* to a benefice is capped at a 4% increase for benefices where the *target* is greater than a 4% increase over the previous year.**
- Our benefice's contribution in 2016 was £69,628. If we can accept the 4% increases per annum, the amounts *allocated* would be £72,413 in 2017 and £75,310 in 2018.

### Share increase holidays

- The Deanery Synod agreed that *any parish facing too demanding a challenge in meeting an increase in its allocation of parish share for a given year, may make a request to the Deanery for an increase holiday, for that year.*
- George said that he was informed that paying the full allocated share of £72,413 in 2017 might place at risk the employment of the Children's and Families worker. George said that he judged this to be an unacceptable outcome, placing 'too demanding a challenge' on the benefice. Our benefice's 2017 allocation was thus reduced to the 2016 figure of £69,628 with a request that we should increase this to £72,413 should funds become available.

George said that he was here today to ask us to do so, if this can be achieved.

### Deanery Income

- The Deanery is refunded 1% of the share if 50% is paid by the end of June and a further 2%, if the full share is paid either by Direct Debit or by the end of November. This sum, the only income into the Deanery, is not forthcoming from the Diocese if any parish fails to meet its allocation.
- This rebate income is used to plug the gap between *target* share and the *allocated* share as capped at a 4% increase. (This gap between *target* and *allocated* share is £1,846 for our benefice in 2017 if we are able to meet the £72,413 total).
- If we are unable to raise more than £69,628 George said that he will have to see if he can raise a loan from another Deanery PCC of £2,815 to achieve the 2% rebate, which is vital to meeting the Wallingford Deanery 2018 share allocation from the Diocese. However, repaying this loan will mean that we will have to find that £2,815 from somewhere, but we do not know where, to meet the 2018 Deanery Share.

### Generous Giving

- Raising additional funds is not easy – we all may share in the Mission to “Grow the Church”; any new giving tends to lag behind a bit.
- On the positive side, the Diocese has now employed a Generous Giving Adviser : Jonathan Farnhill. George suggested that he will be able assist us in any fund raising campaign we need to take forward.

- Our benefice is not alone in having to face the challenge of raising more income to pay our subscriptions to the Church and to achieve our own local mission. The Diocese has requested that the share is met ahead of any other mission spending.

The Secretary will circulate the presentation as a paper.

George Curtis, Gordon Gill and the Rector answered questions and these points emerged:

#### **Parish Share Formula and Rebate**

- We are giving to something we mind about rather than paying a tax to be avoided.
- The Parish Share is based on the electoral role and attendance in two weeks in October and the affluence of people in the Deanery, though the affluence may not be reflected in the congregations. The formula is on the Diocesan website
- Before 2014 the parish shares were in proportion to the number of stipendiary posts in the parish but this formula did not work as a number of parishes could not meet their share. The new formula is better as all parishes are nearly meeting their target share apart from a couple which have not quite caught up.
- Our Benefice had a lower share allocated under the pre 2014 formula and is now catching up at a 4% increase until we meet the target share when the annual 1.5% will apply.
- The £74,289 is the proportion of the Deanery total given by the formula. The £72,413 is the amount requested this year due to the 4% cap on increases. We receive a bit of subsidy from the rebate.
- The rebate is currently used to pay shortfalls on the amount allocated to a parish until 2019. Then there will be a new stipendiary minister on Great Western Park to fund and other more local challenges.

#### **Use of Parish share Funds**

- Mission to the Nation is wealthier Dioceses helping less wealthy Dioceses.
- Church of the Future includes training Curates and Education including church schools – there are higher proportion here than in many other Dioceses.
- The requirement by the Diocese to prioritise Parish Share over Mission Giving is tough as it is easier to raise funds for Mission Giving than the Parish Share. The activities that the Parish Share pays for are publicised in “The Door” newspaper.
- The Diocese has partner Dioceses in Africa and Sweden. It would be good to know more about this.
- The Rector said that there is an annual consultation on the Diocesan budget.
- We are fortunate here to have one stipendiary minister per 8000 population. Other areas have far less.

The Rector thanked George Curtis for his presentation.

George Curtis thanked the PCCs for all their work generating funds.

## **A 4 Minutes of Previous Meetings**

### **A 3.1 Minutes of the June 2017 meeting**

The Rector said that these were undergoing initial proofreading and would be circulated to the PCCs in the coming days.

### **A 3.2 Minutes of the Extraordinary General Meeting on 23<sup>rd</sup> May 2017**

The Rector said that these minutes had been uploaded to the website this afternoon, but most PCC members would not have had a chance to read them yet.

## **A4 Actions / Matters arising**

From the July 2017 Individual PCCs meeting Joint Section.

The Rector read the following:

#### **Deanery Mission Action Plan:**

**Action:** Jane Woolley and Jonathan Mobey to agree the final submission, bearing in mind the comments above, and the limit of three items on the submission form.

**Status:** Done, submitted by the deadline, and the final version was also circulated amongst CPCC members by email for info.

The Rector thanked Jane Woolley for her work.

## **B Mission Strands**

### **B 1 Children, Youth and Families**

#### **B 1.1 Approval of CFW Job Description, Application Form and Contract**

Papers B, D, L and C refer:

Jean Barton, Chair of the Employment Group took the meeting through the papers and approvals required:

#### **CFW Job Description – revised (Paper B) and CFW Application Form (Paper C)**

Jean Barton said that there were eight replies to the request for comments on the original job description (in Paper A) and thanked those that had replied. These had been included in the revised Job description in paper B. If approved, this will go out with the advert. She asked if there were any further comments on the Application form.

**No Comments.**

**PROPOSAL 1: That the CPCC approves the Job Description and Person Specification**

**PROPOSED: Jean Barton / Employment Group**

**STRAW POLL: CARRIED UNANIMOUSLY**

**JPCC APPROVAL BY IMPLICATION**

#### **Draft CFW Contract (Paper L)**

Jean Barton said that the contract was only circulated on the evening of the meeting but it is very similar to Peter Shield's contract.

**PROPOSAL 2: That the CPCC approves the Draft CFW Contract**

**PROPOSED: Jean Barton / Employment Group**

**STRAW POLL: CARRIED with one abstention.**

**JPCC APPROVAL BY IMPLICATION**

#### **B 1.2 CFW Appointment Process (Paper D)**

The advert went out on 24<sup>th</sup> August 2017, the closing date is 27<sup>th</sup> September 2017, and interviews will be held on 8<sup>th</sup> October. This will be followed by a job and salary offer.

The Rector and Jean Barton answered questions:

- The Rector said that no applications have been received so far
- The advert is on Premier Jobsearch. It will be on social media shortly; please share and publicise.
- The Job Description and Person Specification will be on the website.
- There is no requirement for the CFW to live in the Benefice though it is desirable.

Jean Barton read out the shortlisting, interview and job/salary offer process from paper D:

"The Employment Group recommend that the JPCC appoint one Churchwarden from each church along with the Rector to form the Appointment Committee, with the authority to shortlist the candidates, devise and run the interview process (including an observed activity involving children), and – taking account of feedback from all involved – come to a decision about who to make a job offer to, agree a start date, and what salary (within the agreed band) to offer. It is recommended in addition that Jean Barton and Phil Corbishley from the Employment Group form part of the shortlisting group. The JPCC is asked to approve this process."

Jean Barton added that the Rector, Churchwardens and other volunteers would observe the children's activity and get feedback. The volunteers would be decided at a later date. Also it was not practically possible for the Combined PCC to decide which candidate should receive the job offer.

**General Agreement and No Objections**

**PROPOSAL 3: That the CPCC approves the Appointment Committee and Shortlisting Group.**

**PROPOSED: Jean Barton / Employment Group**

**STRAW POLL: CARRIED UNANIMOUSLY      JPCC APPROVAL BY IMPLICATION**

**Formal Acceptance of Candidate by St. Matthew's PCC**

Tony Hughes said that as St. Matthew's PCC is the legal employer, it would need to formally accept the Appointment Committee's decision on the successful candidate or delegate this acceptance to the Committee.

It was suggested that the St. Matthew's PCC members present could decide at this meeting. Jane Woolley said that this is not a meeting of the St. Matthew's PCC so it would not be minuted in the St. Matthew's PCC minutes. Jean Barton said that the next Individual PCC meetings take place before the interview date so a decision at the Individual PCCs would be acceptable.

Jean Barton said that the Employment Committee would meet on 7<sup>th</sup> September to get the statutory documents in place such as grievance procedures. These will be brought to the November CPCC meeting for approval. Given that staffing is a matter delegated by the PCCs to the JPCC, but that St Matthew's is the formal employer of staff, it is not clear which body would need to give approval

There was a brief discussion about which of the Churchwardens would be on the Appointment Committee. The Rector proposed that the Churchwardens decide amongst themselves.

**General Agreement and No Objections**

Jean Barton thanked all of the Employment Committee for their excellent work.

The Rector thanked Jean Barton for her work. He asked that PCC members pray for the right person to come forward. There are lots of other Churches advertising for a CFW and our timeline is short.

**B 1.3 Update and Plans**

Paper H refers: Updates on Holiday Club, Sunday Groups, Fledgelings, Schools Work and Seasonal (Advent doors and All Age Services)

The Rector went through the paper. He gave some further updates arising since the paper was issued:

**Pebbles**

The leaders met on Sunday evening and decided go ahead with the move to the Village Hall.

**Pathfinders and Youth Fellowship**

The Rector met the Pathfinders and Youth Fellowship leaders on Sunday evening to reconfigure these groups: Up to now, Pathfinders (for School years 7-9 / those aged approx. 11-13 years) has met during the 11am service on the 2<sup>nd</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Sundays in the Church Office. This will expand to 11 to 18 year olds in the Church Hall as the focus of youth discipleship. Youth Fellowship will continue on Sunday evenings, with younger and older teens now together in the Church Hall, with more of a "youth club" feel plus a "God Slot".

Discussion ensued:

- Pathfinders: It would be challenging to get appropriate topics for discussion with both younger and older teens.
- Pathfinders: The older teenagers should be transitioning into church.
- Pathfinders: A Pathfinder leader said that the reconfiguration was partly because these groups only meet every other Sunday and the Church Hall has enough space to split the group up for separate discussions. It is also partly because some 14-18 year olds say that they are bored in church and we want a place to continue to nurture them.
- A large group means a wider age range and better gender equality. Children are likely to know more people and it is less intimidating.
- The Rector said that Pathfinders will include Bible Study and the aim is to have something in the evening to draw in a wider crowd. We can only work with the leaders that we have. The numbers attending each group are small so it makes sense to combine the groups. The situation will be reviewed ongoing.
- The teenagers will continue to come back into the service for Holy Communion on the 3<sup>rd</sup> and 5<sup>th</sup> Sundays. The Rector said that there will be some young people and adults being confirmed at the Confirmation Service on 17<sup>th</sup> September.

PCC members were concerned about the trend of teenagers not finding the main services, especially Holy Communion, stimulating enough. Discussed ensued:

- The Rector said that we are doing well bearing in mind our village setting where the churches have to cater for a very wide age range.
- Shorter forms of Communion Service used elsewhere were discussed.
- It was suggested that the teenage groups could lead some services as happens elsewhere. The Rector said that this was a good idea and asked if Pathfinders would consider this possibility

### **Fledgelings**

An additional weekly session is a possibility.

### **Y Club**

Y club continues at Chilton. The Rector said that it would be great to have a Y Club at Harwell once we have a Children and Families' Worker. It was stated that Peter Shields tried this but not enough children were interested in attending at the time.

### **Advent Doors**

This will only be run this year if someone volunteers to run it.

The Rector summarised by saying that the Children and Families Work is in maintenance mode with some reconfiguration.

## **B 2 Evangelism and Discipleship of Adults**

### **B 2.1 Home Groups**

Jean Barton reported that Home groups are currently in a lull with fewer people attending regularly. This is due to the amount of other Church activities that people are involved in and summer holidays. The Journeying Together Home Group studies that tie in with the Sermon Series starts shortly and continues for six weeks with a break for Harvest.

### **B 2.2 Marriage Course**

The Rector reported that the situation is the same as reported at the June 2017 meeting. A record is being kept of interested couples but no courses are currently scheduled.

### **B 2.3 Alpha Course**

The Rector reported that no courses are currently scheduled but they are keeping a record of those who have expressed an interest in attending. It would be good to run one course a year and a possibility would be early in the New Year.

### **B 2.4 Science and Faith**

Carina Lobley reported that the year-long project has been completed and the report is in hand. She thanked all that had helped including Stuart Gibson for looking after the budget. It had all been enjoyable and many activities had taken place.

Carina said that the team wished to continue the Science and Faith Mission Strand:

#### **Science and Faith Children's Events**

There will be some activities over the half term school holiday in October including Science and Craft sessions on light and a light party as alternatives to Halloween. It is possible they will run an event each half term continuing with the philosophy that Science and Faith are compatible.

#### **Science and Faith Adults Events**

The Science and Faith meetings continue on the third Thursday of the month. There is a small committed group and more are welcome to attend. More study material is being sourced. The first session is on "Origins" – where we as a species come from and how that affects us.

Carina concluded by asking for prayer for the activities and thanking all who have supported.

The Rector thanked Carina for her work. He asked that PCC members promote the discussion sessions, people can attend one session on a particular topic without needing to commit to more.

The Rector said that there may be another speaker event in the future in the same venue. Carina Lobley said that this would definitely need CPCC support. The Rector added that there could be a Science Festival similar to one held many years ago to celebrate Science in the same way that we celebrate agriculture at Harvest Festival. Carina is also enthusiastic about this.

### **Chilton Village and Harwell Campus Family Fun Day**

Hazel Benton said that she and Peter Cox had attended this event with the Royal British Legion. There had been lots of stands with science activities for all ages. She suggested that the Church could have a stand looking at Science and Faith at next year's event proposed for 9<sup>th</sup> June 2018.

## **B 2.5 Responding to Financial Need**

### **B 2.5.1 Christians Against Poverty (CAP) Money Courses**

Carol Pigott reported that there is a CAP money course scheduled for teenagers in September which Sid and Alison Gale are running. No one attended the previous course. One person had attended the course before that and completed it on a one to one basis with the coach, it had worked well; this was passed on to CAP as a good idea.

The Rector said that the CAP Lifeskills course was still under consideration and could be run partnering with other CAP churches. Carol Pigott said that it required a direct debit of £60 to CAP to run the Lifeskills courses, but this cost could be split between participating churches. We do not have to pay anything to CAP to run the CAP money courses. Carol had received a call from the CAP headquarters recently to thank her and encourage more giving to fund more debt centres.

### **B 2.5.2 CAP Centre**

The Rector reported that the CAP centre is flourishing. They are seeing increasing numbers of clients from Didcot. The new Debt Coach has been recruited and trained. There is a prayer group. He meets regularly with the other ministers from the churches in Didcot that support the centre.

### **B 2.5.3 Acts 435**

In abeyance.

### **B 2.5.4 Didcot Emergency Foodbank**

The Church Administrator reported that the food bank is very short on stock – please donate. Both Churches collect. The Rector said that people can donate money as well as food. It was stated that there are high levels of demand possibly due to the school holidays when more meals are provided by parents. It is over a month to Harvest Festival when more donations are received.

## **B 2.6 Social and Community**

### **B 2.6.1 Beach Trip**

The Church Administrator said that the Beach trip is on Saturday 9<sup>th</sup> September. Please encourage people to go.

### **B 2.6.2 Walking Group**

The Rector said that the bi-monthly pattern of walks continues. The last walk was well supported and the next walk is on Sunday 8<sup>th</sup> October.

### **B 2.6.3 Harvest 2017**

The Rector said that nothing has been planned but there is potential for a community celebration similar to the Barn Dance last year. St. Matthews will be unavailable so the Harwell Service will be in Harwell Village Hall. There will be the usual events at All Saints' Chilton.

There were no suggestions for an event. The Rector said a Barn Dance could be held next year.

There was a discussion of options for use of the donated fresh food such as preserves to be used at the Christmas Community Lunch to be run by one of the Home Groups.

#### **B 2.6.4 Participation in Harwell Feast and Chilton Village and Harwell Campus Family Fun Day**

The Rector said that the paper on this item is in hand, and it was agreed that the item would be postponed to the next meeting.

### **B 3 Pastoral Care**

Pam Rolls reported:

- The visiting teams are very busy as so many parishioners are not well (including Jan Radford) or bereaved.
- The next Generation Gold service is on Monday 11<sup>th</sup> September at 2:30pm.
- Some Home Communion services were given over the summer and there are more to do.
- There will be a focus over the coming weeks on “Journeying Together” – to think about how we can care for others both in the congregations and neighbours. Accompanying materials will be available for all as well as Home Groups. The Rector said that Kids Church would be coordinating their programme with this.

The Rector thanked Pam Rolls for her work.

### **B 4 World Mission**

#### **B 4.1 Update and Plans**

Helen Brook reported:

The World Mission Group has not met. The group was pleased that the Individual PCCs had accepted the group's 5 point budget proposal for supporting mission. The World Mission focus series of sermons have taken place including a talk by a speaker from A Rocha. These were well received.

Please pass any comments or questions to Helen for consideration at the next World Mission Group meeting to be held in the next month.

The Rector said that the scheduling of a month-by-month focus on the missions agencies and individuals we support is in hand.

#### **B 4.2 World Mission Funding**

A PCC member asked whether in the light of discussions earlier on the Parish Share we need to consider the level of support for World Mission.

The Rector said that financial support is important but prayer support is important too and can be continued even if we decide to stop funding; we can still be World minded churches. It will be difficult to decide how much the Benefice funds World Mission.

It was said that the decision of each PCC on Parish Share will have implications for the other. This discussion continued under item C2.

### **B 5 Worship Services**

#### **B 5.1 Fresh Expression Service**

The Rector reported that we are still aiming to run a service one Sunday a month. It is not possible to start this before Christmas as there is additional pressure on clergy due to not having a Children and Families' Worker and it is a busy time of year.



The organisers were hoping for a groundswell of support after the Holiday Club but they are now aiming to start next year running as a service that Holiday Club families could go to, and as a complement to regular services.

It was suggested that these services should be for all age groups and single people as well as families and youth, though these are important groups. Discussion ensued covering who the services should be aimed at and local examples of Fresh Expressions and Messy Church services were given.

The Rector said that he is planning to put out a “Term Card” / programme as there is a complicated series of services coming up.

## **C Facilitation and Partnership**

### **C 1 Communications and Operations**

The Church Administrator reported:

The Administrator Course is ongoing and she hopes to finish it at the end of the year.

The Church administrator asked for comments on the recycled paper now being used for Service Sheets as an environmentally friendly initiative. There were some voices in favour. The Rector said that it is being used for documents that are not retained. The original paper is still used for documents that are kept longer-term.

In answer to a question the Church Administrator said that printing the Broadsheets was outsourced to a company in the Netherlands as a cheaper supplier.

The Rector thanked the Administrator for her work. She does much that is unseen as well as the Service Sheets and Broadsheets people are aware of.

### **C 2 Stewardship and Finances**

These papers refer:

Paper F: St Matthew's PCC Finance Update

Paper N: All Saints' PCC Finance Report August 2017

Significant discussion took place about the Parish Share. This covered:

- Past and ongoing funding for the Children and Families' Worker.
- Past and ongoing Parish Share payments and returned value.
- Use of the reserves to meet the above commitments and how much of the reserves are restricted.
- Fundraising and awareness in the two congregations.
- Current position of the finances in the parishes and level of deficit against budget.

The Rector said that we are invoiced as a Benefice so he had brought the issue to this benefice-level meeting. When the formula used to calculate the share was changed our share went up. It is fair to pay the costs of Ministry. The allocation of the rest of the costs is calculated by the Diocese. The Deanery has to comply with the allocation. If we do not pay our full share then the Deanery is short and all Benefices in the Deanery suffer. The Deanery can decide to pass down the Diocesan formula or have something else. Prior to 2014 the Parish Share formula was 1/8 of the Deanery Share for each stipendiary minister in each benefice which was good for this benefice but not for other benefices with small congregations and a lower income. Hence the formula was changed. We are left with this amount to pay and there will be consequences if we don't.

Options include to raise more money, use reserves or reduce the World Mission budget.

The Rector said that we are one of the biggest givers in the Deanery but we are still short of what the Diocese apportions to us. This is pro rata and as we are judged able to pay – due to the number attending church and local affluence which is not necessarily reflected in the congregation.

It became apparent in the discussions that, even with the papers provided by the Treasurers, there was not enough financial information available and more understanding was required to make a decision on allocation of funds.

It was suggested that matter was held over to the combined section of the individual PCC Meetings in October when the Treasurers could give an overview of the current position including the items discussed and listed above.

The Rector said that there had been comments that having a lengthy combined section at the beginning of the individual PCC meetings meant less time to discuss individual PCC business.

It was stated that the November 2017 Combined PCC meeting would be too late as the payment had to be made before the end of November. Also this should only be discussed at the October individual PCC meetings if the required information is available.

It was proposed that the Individual PCC Secretaries contact the PCC Treasurers and ask them to collaborate on a joint paper for the October 2017 Individual PCC meeting and attend the meeting if possible.

**General Agreement and No Objections.**

**ACTION: Carol Pigott, Jane Woolley and the Rector to obtain a Joint Financial Report from the Treasurers.**

### **C 3 Safeguarding**

Paper E refers: Including: Holiday Club Safeguarding report and change in Disclosure and Barring service provider for the Diocese, which has also been agreed by the Benefice.

The Rector said that the new service provider did not need formal approval by the Combined PCC. The costs will be slightly less.

### **C 4 Staffing and Leadership**

#### **C 4.1 Update and Plans**

No report.

#### **C 4.2 Review of the Rector's GP Day**

Pam Rolls proposed that this matter is deferred to the November Combined PCC meeting. It had been discussed at the Senior Leadership Team Meeting and was deferred to this meeting.

**No Objections.**

### **C 5 Wider Church**

#### **C 5.1 Great Western Park**

The Rector said that this had been the focus of the previous Combined PCC meeting.

### **C6 Any Other Business**

#### **C 6.1 Meeting Dates for Next Year**

Paper M refers – meeting dates for 2018

Jane Woolley asked if there were any objections to the meeting dates which are based on the last two years' schedule. It was stated that the meetings follow the usual pattern.

The Rector asked if all present were happy with the meeting dates as proposed, no formal approval is required.

**No Objections.**

#### **C 6.2 Great Western Park Activity Week**

Gordon Gill reported that this had been attended by 1900 people over four days in Stephen Freeman School and Sports Club. There had been a lot of outside activities including an Army assault course.

**The Rector closed the meeting with the Lord's Prayer at 21:51.**

**Dates of next meetings:**

**Individual PCCs: Chilton and Harwell 3rd October 2017 at St Matthew's Harwell**

**Combined PCC: 7<sup>th</sup> November 2017 at All Saints' Chilton.**